

Licking Park District  
Board of Licking Park District Commissioners  
Regular Meeting – May 18, 2016  
James Bradley Senior Center

Mr. Holloway called the May 18, 2016 Regular Meeting to order at 6:06pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe.

Absent: Ms. Sjostrand-Post

Staff: Ms. Balogh; Ms. McAdams; Mr. Williams.

2) Approval of Minutes

a. April 20, 2016

Mr. Bradley moved, Mr. Moseley seconded, to approve the April 20, 2016 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Mr. Bradley moved, Mr. Kiracofe seconded, to accept the April 2016 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and April 2016 payroll

a. April Payroll and Expenditures

April Payroll: \$21,740.16

Expenses over \$1,000.00

General Fund 6029

\$2,214.80 Curvins Auto Body (White Durango Body Repair)

Bike Path Fund 3144

\$7,643.80 Leader Printing (Bike Trail Maps)

Mr. Bradley moved, Mr. Moseley seconded, to approve April 2016 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Capital Projects status update

Director Williams provided the Board with an update of completed Capital Projects, including playground equipment installation at Infirmary Mound Park, sealing and striping of the Riverview parking lot and the paving of Alexandria Depot Street. parking lot. Other completed projects listed were property line

fence installed at Staddens Landing, parking bumpers pinned down at Infirmary Mound Park, rain garden installed at JBSC by the Master Gardeners, trail repair project by OHC and a volunteer clean up day at Riverview. Upcoming projects were discussed, including the Ohio Canal Greenway connection.

- ii. Staff update - Maintenance Worker, Marketing, Seasonal, Interns  
Director Williams advised the Board that the two 2016 interns are now on board for the summer. He advised that the vacant year round maintenance worker position was posted and has been filled and the second seasonal position has been posted. Director Williams advised that the Marketing position has also been posted. The Board requested the new employees attend the June Board meeting to be introduced to the Board.
  
  - iii. 5-year Plan
    - 1. Set meeting date  
Director Williams and the Board discussed setting a planning meeting date. The Board decided to meet the week of June 13. The exact date and time will be determined soon.
  
  - iv. Johnstown/Granville Maintenance Agreements  
Director Williams updated the Board on a recent meetings with Johnstown regarding a maintenance agreement. They are interested and gave approval to go forward with creating a formal agreement. An agreement with Granville will be pursued after the Johnstown agreement is in place. There was also discussion regarding the trailhead improvements being planned by Johnstown.
  
  - v. Marketing  
Director Williams advised the Board that billboards continue to to be displayed around town in various locations and advertisement has been published in the Best of Licking County publication. The new bike trail maps continue to be distributed in many venues, such as Chamber of Commerce, hotels, other agencies and libraries.
  
  - i. Levy Update  
Mr. Holloway advised that contacts were still being made by Board members to obtain volunteers for the levy committee. Discussion followed.
  
  - b. Program Report
    - i. Program update  
Ms. Balogh reviewed recent and upcoming programs with the Board. Discussion followed.
- 6) New Business
- a. Trailer Proposal

Director Williams presented the Board with a proposal requesting modification or replacement of the Park District's heavy equipment gooseneck trailer. Discussion followed.

Mr. Bradley moved, Mr. Moseley seconded, to approve the purchase of a new heavy equipment trailer in the amount of \$8,105.50. Part of this motion included the sale of the existing gooseneck trailer, which a sale of \$2,000 is estimated.

Roll Call: Mr. Bradley-Yes; Mr. Holloway-No; Mr. Moseley-Yes; Mr. Kiracofe-Yes.  
Motion Carried

b. Boyd Wilkin Fence

Director Williams presented the Board with a proposal to utilize \$2,830.00 from the Licking County Foundation Boyd Wilkin Fund, for installing fencing at the Boyd Wilkin property.

Mr. Bradley moved, Mr. Moseley seconded, to approve the use of \$2,830.00 from the Licking County Foundation Boyd Wilkin Fund, for the purpose of installing fencing at the Boyd Wilkin property.

Roll Call: Mr. Moseley-Yes; Mr. Kiracofe-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes.  
Motion Carried

7) Comments from the public

Mr. Moseley reported that a girl scout troop has been doing volunteer work at Morris Woods, removing garlic mustard.

8) Adjournment

Mr. Bradley moved, Mr. Moseley seconded to adjourn meeting.  
Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:31pm  
Next Regular Meeting June 15, 2016