

Licking Park District  
Board of Licking Park District Commissioners  
Regular Meeting – April 20, 2016  
James Bradley Senior Center

Mr. Holloway called the April 20, 2016 Regular Meeting to order at 6:15pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Holloway; Mr. Moseley; Ms. Sjostrand-Post; Mr. Kiracofe.

Staff: Ms. Balogh; Ms. McAdams.

Absent: Mr. Williams

2) Approval of Minutes

a. March 16, 2016

Mr. Kiracofe moved, Ms. Sjostrand-Post seconded, to approve the March 16, 2016 regular meeting minutes.

Motion Carried by Unanimous Vote.

b. March 29, 2016 - Special meeting

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve the March 29, 2016 Special meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

a. Financial Report

Mr. Bradley moved, Mr. Moseley seconded, to accept the March 2016 Financial Report.

Motion Carried by Unanimous vote.

b. Semi-Annual Apportionment Statement

Ms. McAdams presented the Semi-Annual Apportionment Statement / Levy receipts for the Board's review. Discussion followed.

4) Approval of expenditures and March 2016 payroll

a. March Payroll and Expenditures

March Payroll: \$15,480.95

Expenses over \$1,000:

\$1,619.53 Lowes (supplies)

\$2,847.00 Green Scoop (Pet waste removal - 6 mo)

\$3,596.60 Mickey's Roofing (Separation Gutter between shop)

\$1,361.40 Gannett Satellite (Newark Advocate Inserts)

Mr. Bradley moved, Mr. Kiracofe seconded, to approve March 2016 payroll and expenditures over \$1,000.00 as presented.

Roll Call: Mr. Kiracofe-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes.

Motion Carried

- b. Then & Now Resolution #417 - \$183.30, Mickey's Roofing (shop roof)
- c. Then & Now Resolution #418 - \$144.81, RL Parsons & Sons (Flail mower parts)

Mr. Bradley moved, Mr. Moseley seconded, to adopt Resolutions #417, and #418.  
Roll Call: Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes;  
Mr. Kiracofe-Yes.  
Motion Carried

## 5) Old Business

### a. Director Report

#### i. Capital Projects status update

Ms. McAdams shared with the Board that interns will start by mid-May, new playground equipment will be installed by mid-May, Riverview parking lot will be sealed and striped by mid-May, Depot St paving will occur within 2 weeks, Ohio Canal Greenway connection specs have been sent out to contractors for bid, the Hopewell to Forry project TAP application is due to ODOT by May 15 and Director Williams is working with ADR to get scope of work and cost information for the application.

#### ii. Infirmary Mound Park - trail plan

Ms. McAdams advised that field notes have been used to create a planning document that lists trail areas needing repair, project size, notes & status. The document was shared with the Board. Discussion followed.

#### iii. 5-year Plan

Ms. McAdams shared a statement from Director Williams, requesting the need to set an appointment with Board members to get the site planning descriptions completed.

#### iv. Marketing - Dispatch, Kessler

It was shared with the Board that the billboards are now being displayed and that Licking Park District will be holding a photography float for FamFest and will receive cross-marketing with The Works.

### b. Program Report

#### i. Program update

Ms. Balogh reviewed recent and upcoming programs with the Board.

## 6) New Business

## 7) Comments from the public

## 8) Adjournment

Mr. Bradley moved, Ms. Sjostrand-Post seconded to adjourn meeting.  
Motion Carried by Unanimous Vote.

Meeting Adjourned at 7:32pm  
Next Regular Meeting May 18, 2016