

Licking Park District  
Board of Licking Park District Commissioners  
Regular Meeting – January 20, 2016  
James Bradley Senior Center

Mr. Holloway called the January 20, 2016 Regular Meeting to order at 6:10 pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Kiracofe; Mr. Bradley; Mr. Holloway; Mr. Moseley

Absent: Ms. Sjostrand-Post

Staff: Ms. Balogh, Ms. McAdams; Mr. Williams

2) 2016 Board Officers

The Board discussed the election of Board officer positions.

Mr. Bradley moved, Mr. Moseley seconded, to retain the current organizational structure, keeping Mr. Holloway as Board Chair and Mr. Bradley as Vice Chair.

Motion Carried by Unanimous vote.

3) 2016 Board Meeting Dates

The Board members discussed the issue of Board meeting dates for 2016..

Mr. Bradley moved, Mr. Kiracofe seconded, to continue having meetings on the third Wednesday of each month at 6pm.

Motion Carried by Unanimous vote.

4) Approval of Minutes

a. December 16, 2015

Mr. Bradley moved, Mr. Moseley seconded, to approve the December 16, 2015 regular meeting minutes.

Motion Carried by Unanimous Vote.

5) Financial Report

Director Williams presented the Board with the December 2015 Appropriated Balance Financial Report.

Mr. Bradley moved, Mr. Kiracofe seconded, to accept the December 2015 Financial Report.

Motion Carried by Unanimous vote.

6) Approval of expenditures and August 2015 payroll

a. Director Williams presented December 2016 payroll in the amount of \$15,217.60.

As expenses over \$1,000, Director Williams presented:

*6029 General Fund*

\$1,745.90 - Everest Gear (Snowshoes and Poles for programs)

\$7,165.00 - Karen Chandler dba Legend Lawn & Landscape (Final invoice for 2015 mowing)

\$3,133.15 - Jarud White-JAW Excavating (Taft north-driveway widening)

\$1,710.00 - Jarud White-JAW Excavating (Culverts - Taft north project)

Mr. Bradley moved, Mr. Kiracofe seconded, to approve December 2016 payroll and expenditures over \$1000.00 as presented.

Motion Carried by Unanimous Vote.

## 7) Old Business

### a. Director Report

#### i. Bike Trails Review- Presentation

Mr. Holloway advised the Board that he and Director Williams had met with Rick Platt and Sarah Wallace to discuss bike trail status and future planning. Director Williams delivered to the Board the bike trail powerpoint presentation that was given to these community leaders. Discussion followed.

#### ii. 5-year Plan - comments from board

Director Williams advised that the proposed 5-year plan was submitted to the Board at the December meeting for Board review, noting that the 5-year plan would also be a tool for the upcoming levy campaign. Mr. Holloway asked if the Board had any comments following their review. Receiving none, Director Williams was directed to move forward with the 5-year plan draft for the February meeting.

#### iii. Bike Trail - Hopewell to Forry update

Director Williams provided an update to the Board on the proposed Hopewell Drive to Forry Road bike trail extension, stating that support for moving forward with project planning has been received from the TJ Evans Foundation. Director Williams further stated that ODOT has given support for us to submit a Letter of Interest to the TAP program, which is now at 95/5 funding levels. Director Williams requested approval in the form of a motion from the Board to submit the Letter of Interest to ODOT.

Mr. Moseley moved, Mr. Kiracofe seconded, to approve submitting a Letter of Interest to ODOT for the Hopewell to Forry Bike Trail project.

Roll Call: Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Mr. Kiracofe-Yes.  
Motion Carried

#### iv. Lobdell Update

Director Williams advised the Board that the transfer of mineral and water rights at Lobdell Reserve from the County Commissioners is still in the process of being finalized. County Prosecutor Oswalt has raised a question of potential liability, advising that an environmental test is necessary before the transfer can receive final approval. DLZ provided a cost estimate of \$7,100 for the testing, but the Commissioners declined to pursue the testing at this time. Director Williams is requesting a second estimate from Jobes-Henderson. The issue will remain pending until further notice.

v. Marketing

Director Williams provided the Board with a marketing update, reviewing the new Licking County Travel Guide from Explore Licking County (previously the CVB), noting that Licking Park District photos and mentions appear in several places in the guide. He advised that 40,000 copies would be printed and distributed. Director Williams advised that he is scheduled to do a series of Public Service Announcements with WCLT T-100 radio beginning in February and continuing through the summer. Discussion followed.

b. Program Report

i. Program numbers

Ms. Balogh reviewed 2015 program attendance with the Board. Discussion followed.

ii. Program Guide, 2016 Calendar

Ms. Balogh reviewed the 2016 program calendar with the Board, now available on the website. Discussion followed.

iii. Volunteer dinner

Ms. Balogh advised the Board that plans for the upcoming volunteer appreciation dinner were nearing completion and RSVP's were coming in. The Board was invited to review sample display that had been set up to give them an idea of the decoration theme for the dinner. Discussion followed.

8) New Business

a. Levy process

Director Williams reviewed with the Board the process and timeline for submitting a levy issue to be included on an election ballot. Discussion followed.

b. Heath Bike Trails

Director Williams advised the Board that he had been contacted by the City of Heath and met with their representatives to discuss the construction of a road crossing on Hopewell Rd in conjunction with construction of the proposed Hopewell to Forry bike trail. He advised that the Planning Commission created a plan document which was presented to the Mayor and other leaders from the City of Heath, resulting in Heath pledging support for the project moving forward. Director Williams requested and received consensus from the Board to pursue a cooperative agreement with the City of Heath. He will prepare a document for Board vote and present at the February meeting.

9) Comments from the public

None

10) Adjournment

Mr. Bradley moved, Mr. Kiracofe seconded, to adjourn meeting.  
Motion Carried by Unanimous Vote.

Meeting adjourned 7:40pm  
Next Regular Meeting February 17, 2016 - 6 pm , JBSC