

Licking Park District  
Board of Licking Park District Commissioners  
Regular Meeting – December 16, 2015  
James Bradley Senior Center

Mr. Holloway called the December 16, 2015 Regular Meeting to order at 6:39 pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Kiracofe; Mr. Holloway; Mr. Moseley; Ms. Sjostrand-Post.

Absent: Mr. Bradley

Staff: Ms. Balogh; Ms. McAdams; Mr. Williams

2) Approval of Minutes

a. November 18, 2015 - Regular Meeting

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the November 18, 2015 regular meeting minutes.

Motion Carried by Unanimous Vote

3) Financial Report

a. Director Williams presented the Board with the November 2015 Appropriated Balance Financial Report

Mr. Kiracofe moved, Mr. Moseley seconded, to accept the November 2015 Financial Report.

Motion Carried by Unanimous Vote.

b. 2015 Expected balances

Director Williams presented the Board with the current end of year 2015 budget balances and expected amount that would roll-over into 2016. Discussion followed.

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the transfer of \$130,000.00 to the Maintenance Reserve Fund.

Roll Call: Mr. Holloway-yes; Mr. Moseley-yes; Ms. Sjostrand-Post-yes; Mr. Kiracofe-yes.

Motion Carried

4) Approval of expenditures and November 2015 payroll

a. Director Williams presented November 2015 payroll in the amount of \$17,124.92.  
As expenses over \$1,000, Director Williams presented:

6029 - General Operating Fund

\$2,765.93- RevLocal Inc (Website Design)

\$1,255.23- Applied Industrial Technologies (Flammable Liquids Cabinet)

\$4,674.00- Triple H Enterprises (Crack Seal on Newark Bike Trail)

\$3,054.50- Treasurer State of Ohio (Audit Fees)

3144- Bike Path Fund

\$3,661.00- A&B Fence (Panhandle Fence Repair)

Mr. Moseley moved, Ms. Sjostrand-Post seconded, to approve November 2015 payroll and expenditures over \$1,000.00 as presented.

Roll Call: Mr. Moseley-yes; Ms. Sjostrand-Post-yes; Mr. Kiracofe-yes; Mr. Holloway-yes.  
Motion Carried

b. Resolutions

Director Williams presented the Board with a Then & Now Resolution to certify availability of funds at time of service to the following payees:

1. Resolution #416 Forrest Melick (TJ Evans Bike Trail bridge repair) in the amount of \$325.00.

Ms. Sjostrand-Post moved, Mr. Moseley seconded, to adopt Resolution #416.  
Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. 5- Year Plan (draft)

Director Williams presented the Board with a draft of the 5-Year Plan for their review. Discussion followed. Mr. Holloway requested that Board members submit revisions and suggestions to him.

ii. Bike Trail - Hopewell to Forry, update

Director Williams provided the Board with:

1. An update on the proposed Hopewell to Forry bike trail connection. Discussion followed.
2. A bike trail maintenance summary for years 2013, 2014 and 2015. Discussion followed.

iii. Rt 40 Depot, update

Director Williams provided the Board with an update regarding land ownership of the old railroad depot at the south end of the Buckeye Scenic Trail at Route 40. He advised that he has discussed the issue with Sarah Wallace and it has been determined that TJ Evans owns a 20 ft right-of-way from the center of the bike trail and does not own the old depot building. Discussion followed.

iv. Marketing

Director Williams provided the Board with an update on marketing and advised that the new logo is being used in upcoming 2016 marketing. Director Williams advised that on December 1, the Licking County Convention and Visitor's Bureau presented the Licking Park District with a 2015 Impact Award, Attraction of the Year, for the new canoe launch at Riverview Reserve. There were several community organizations in competition for this award.

b. Program Report

i. Program Numbers

Ms. Balogh reviewed recent and upcoming programs with the Board. Discussion followed.

ii. Volunteer Dinner

Ms. Balogh provided the Board with an update on the planning for the upcoming volunteer dinner and 25th Anniversary celebration, scheduled for January 23, 2016 and confirming that the dinner will be held at the Doubletree Hotel in downtown Newark. Discussion followed.

6) New Business

a. Riverview Resolution #417 (deed)

Director Williams presented the Board with a Resolution to accept the transfer of a 4.18 acre parcel at Riverview Preserve from the Licking County Commissioners.

Mr. Moseley moved, Mr. Kiracofe seconded, to adopt Resolution #417, to accept a transfer of property at Riverview Reserve from the Licking County Commissioners  
Roll Call: Mr. Kiracofe-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes.  
Motion Carried

b. Lobdell Update

Director Williams presented the Board an update regarding the transfer of mineral rights from the Licking County Commissioners to the Licking Park District, advising that the prosecutor is requesting an environmental study prior to the transfer.

c. 2016 Fee Structure

Director Williams presented a recommendation to the Board for the 2016 Fee Structure, which includes a 5% increase in fees and the addition of rental fees for the special event area of the dog park. Discussion followed. Recommendation was made to reword the trail closure language.

Mr. Kiracofe moved, Ms. Sjostrand-Post seconded, to approve the proposed 2016 Fee Structure, with the change in the trail closure language to be presented by the next board meeting.

Roll Call: Ms. Sjostrand-Post-Yes; Mr. Kiracofe-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes.  
Motion Carried.

7) Comments from the public

None

8) Adjournment

Mr. Moseley moved, Ms. Sjostrand-Post seconded, to adjourn meeting.  
Motion Carried by Unanimous Vote.

Meeting adjourned at 7:34pm

Next Regular Meeting: January 20, 2016, 6 pm , JBSC