

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – October 21, 2015
James Bradley Senior Center

Mr. Holloway called the October 21, 2015 Regular Meeting to order at 6pm in the James Bradley Senior Center.

1) Roll Call

Present: Ms. Sjostrand-Post; Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe.

Note: Ms. Sjostrand-Post departed at 7:48pm.

Staff: Ms. Balogh; Ms. McAdams; Mr. Williams

2) Introduction of Anne Balogh, Program Coordinator

3) Approval of Minutes

a. September 16, 2015 - Regular Meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the September 16, 2015 regular meeting minutes.

Motion Carried by Unanimous Vote

b. September 30, 2015 - Special Meeting

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the September 30, 2015 special meeting minutes.

Motion Carried by Unanimous Vote.

4) Financial Report

Director Williams presented the Board with the September 2015 Appropriated Balance Financial Report.

Mr. Bradley moved, Mr. Kiracofe seconded, to accept the September 2015 Financial Report.

Motion Carried by Unanimous Vote.

5) Approval of expenditures and September 2015 payroll

a. Director Williams presented September 2015 payroll in the amount of \$17,533.85.

As expenses over \$1,000, Director Williams presented:

6029 General Fund

\$9,430.00 - Karen Chandler (Contract Mowing)

Mr. Moseley moved, Mr. Bradley seconded, to approve September 2015 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous Vote.

b. Resolutions

Director Williams presented the Board with Then & Now Resolutions to certify availability of funds at time of service to the following payees:

1. Resolution #415 Luikart Heating & Cooling (Office AC coil replacement) in the amount of \$2,825.00.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to adopt Resolution #415.
Motion Carried by Unanimous Vote.

6) Old Business

a. Director Report

i. Bike Trail

Director Williams provided the Board with an update of recent bike trail maintenance projects. Discussion followed. Director Williams advised the Board that the Newark City Council would be acknowledging the new bike trail maintenance agreement between Licking Park District and the City of Newark at their October 26 Council meeting.

ii. Ohio Canal Greenway connection

Director Williams presented the Board with a revised cost summary for their review, on connecting the Ohio Canal Greenway to Canal Park in Hebron. Discussion followed.

iii. Marketing

Director Williams provided the Board with an update on 2016 marketing planning, including newspaper inserts, inclusion in the CVB travel guide and advertising in weekly papers. Director Williams advised that the new website was now being updated in-house. Many changes have been made and further updates would be completed by the first of the year. He advised that the requested revisions to the new logo would be presented to the Board at the November meeting.

b. Program Report

i. Program Numbers

Ms. Balogh reviewed recent and upcoming programs with the Board, including 2015 participation numbers. Mr. Holloway praised staff for the success of the recent Harvest Moon Festival and Rendezvous, particularly relocating the Festival to the arena area, near the Rendezvous encampment.

ii. 2016 Programming, Volunteer Dinner

Ms. Balogh and Director Williams reviewed 2016 program planning with the Board. Director Williams advised that planning for the January 23, 2016 volunteer dinner and 25th Anniversary celebration was well underway. Discussion followed. Mr. Holloway stated that he would like to see the implementation of a Volunteer of the Year award.

7) New Business

a. Hanover Bike Trail - connection proposal

Director Williams presented information to the Board regarding a potential Panhandle Bike Trail connection to the elementary school in the Village of Hanover. Discussion followed. The Board directed Director Williams to pursue discussions for this connection.

b. 2016 Budget

Director Williams presented the Board with the proposed 2016 Budget. Discussion followed. Mr. Kiracofe offered to research potential reduction of the watershed fees. Mr. Holloway asked that some dog park upgrades be added to the 2016 budget. The final draft proposal of the 2016 budget will come before the Board at the November meeting.

c. 5-Year Planning

Mr. Holloway stated the planning session went well and asked Board members to continue proposing and submitting ideas and requests. The Board discussed the following pertaining to the 5-year plan.

- * Dog Park: Mr. Holloway asked that dog park upgrades be added to the 5-year plan discussion, including benches, storage, rocks, agility, bleachers/seating, and a sign.

- * Personnel: Mr. Holloway stated he would like to consider adding a seasonal marketing position, possibly even in 2016. There was discussion of keeping our overall staffing costs low, like they are now.

- * Maintenance issues: There should be shop upgrades, such as lower bay insulation and heat, and overall repairs

- * Equipment analysis: Additional Bobcat attachments discussed. Vehicle replacement was noted as the largest equipment need in the 5-year plan. The need for a berm box for the bike trails was noted. Purchase of a brush hog was discussed. The need for an additional Kubota unit was discussed.

- * Goals: Bike trail agreements with Granville and Johnstown were discussed. It was suggested to renew or revise the agreement with County Commissioners regarding bike trail maintenance and funding. It was suggested to develop the bike trail fund at the Licking County Foundation.

8) Comments from the public

None

9) Adjournment

Mr. Bradley moved, Mr. Kiracofe seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting adjourned at 7:50pm

Next Regular Meeting: November 18, 2015, 6 pm , JBSC