

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – September 16, 2015
James Bradley Senior Center

Mr. Holloway called the September 16, 2015 Regular Meeting to order at 6pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe.

Absent: Ms. Sjostrand-Post

Staff: Ms. McAdams; Mr. Williams

2) Approval of Minutes

a. August 19, 2015

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the August 19, 2015 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

Director Williams presented the Board with the August 2015 Appropriated Balance Financial Report.

Mr. Kiracofe moved, Mr. Bradley seconded, to accept the August 2015 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and August 2015 payroll

a. Director Williams presented August 2015 payroll in the amount of \$21,364.00.

As expenses over \$1,000, Director Williams presented:

6029 General Fund

\$1,064.78 - Speedway (fuel)

\$1,232.50 - Jarrett Janitorial (Janitorial Services)

\$1,878.65 - Gutridge Electric (electric service repair for shelters)

\$2,394.50 - Green Scoop (dog waste disposal service 9/1/15 through 2/28/16)

\$22,865.19 - Law General Contracting (Canoe Launch - Final Payment)

\$5,636.00 - Window Span LLC (Nature Center Doors)

\$2,000.00 - Smart Services (Palmer Rd Swamp Surveying)

3144 Bike Path Repair and Replacement

\$6,219.99 - Rocky Fork Company (Sign installation)

\$1,900.00 - Karen Chandler -dba Legend Lawn and Landscape (Bike Path Mowing)

Mr. Bradley moved, Mr. Moseley seconded, to approve August 2015 payroll and expenditures over \$1000.00 as presented.

Roll Call: Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Mr. Kiracofe-Yes.

Motion Carried

b. Resolutions

Director Williams presented the Board with Then & Now Resolutions to certify availability of funds at time of service to the following payees:

1. Resolution #414 Gutridge Electric (electric service repair for shelters) in the amount of \$1,878.65.

Mr. Bradley moved, Mr. Kiracofe seconded, to adopt Resolution #414.

Roll Call: Mr. Holloway-Yes; Mr. Moseley-Yes; Mr. Kiracofe-Yes; Mr. Bradley-Yes.

Motion Carried

5) Old Business

a. Director Report

i. Bike Path

1. Asphalt - project status

Director Williams advised the Board that Phase One of the TJ Evans bike trail paving project has been completed and Phase Two begins 9/17/15.

2. Panhandle - Seven Hills Bridge replacement status

Director Williams advised the Board that the Seven Hills Bridge replacement project was progressing well and as expected.

ii. Marketing

Director Williams advised the Board that he was currently working with RevLocal on final server changes to have the new website go live. Director Williams noted that the Harvest Moon advertisements were submitted to the weekly papers through Heartland Communications and the October program guides will go out in the Advocate on September 24. Director Williams advised that the Park District has joined the Licking County Chamber of Commerce who offers a large marketing platform.

iii. River Round Up

Director Williams provided an update to the Board regarding the recent River Round Up event. Over 300 volunteers participated county-wide in spite of a rainy day. Mr. Kiracofe and Mr. Holloway praised the Park District staff's efforts toward this event.

b. Program Report

i. OCVN program changes

Director Williams advised that the Ohio State Extension Service in Licking County is no longer going to host the Ohio Certified Volunteer Naturalist (OCVN) program. The Park District, Soil & Water Conservation District and Dawes Arboretum will be meeting with the state coordinator and the local volunteer board to explore how these agencies can perhaps host the OCVN program in Licking County.

ii. Program numbers

Director Williams reviewed recent and upcoming programs with the Board.

iii. Program Coordinator status

Director Williams announced the selection of the new program coordinator, Anne Balogh, with an expected start date of September 28, 2015. Director Williams reviewed Ms. Balogh's background, education and work experience with the Board.

6) New Business

a. Ohio Canal Greenway - trail connection concept

Director Williams presented the Board with a preliminary concept for future discussion on connecting the Ohio Canal Greenway to Canal Park in Hebron. Discussion followed.

b. Tax Levy Certification

Director Williams presented the Board with a Tax Levy Certification Resolution from the County Auditor's Office.

Mr. Moseley moved, Mr. Bradley seconded, to approve the Tax Levy Certification Resolution provided by the Licking County Auditor's Office.

Roll Call: Mr. Moseley-Yes; Mr. Kiracofe-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes.

Motion Carried

c. Pumpkin Farm

Director Williams advised that he and Mr. Holloway visited Pigeon Roost Farm at the invitation of the owners. They have offered an invitation to the Park District to set up a booth during their fall activity schedule and have a presence there. Discussion followed.

7) Comments from the public

None

8) Adjournment

Mr. Bradley moved, Mr. Moseley seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting adjourned 7:32pm

September Special Meeting date: September 30, 2015, 8 am - 12 pm, Licking County Foundation Office

Next Regular Meeting October 21, 2015, 6 pm , JBSC