

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – February 18, 2015
James Bradley Senior Center

Mr. Holloway called the February 18, 2015 Regular Meeting to order at 6:41pm in the Park District Office.

1) Roll Call

Present: Mr. Bohren; Mr. Bradley; Mr. Holloway

Absent: Mr. Moseley; Ms. Sjostrand-Post

Staff: Ms. Henning; Mr. Williams

2) Approval of Minutes

January 22, 2015 Regular Meeting

Mr. Bradley moved, Mr. Bohren seconded, to approve the January 22, 2015 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

Mr. Williams presented the Board with the January 2015 Appropriated Balance Financial Report.

Mr. Bohren moved, Mr. Bradley seconded, to accept the January 2015 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and January 2015 payroll

- a. Director Williams presented January 2015 payroll in the amount of \$15,324.64.

As expenses over \$1,000, Mr. Williams presented:

Corporate Payment Systems, in the amount of \$1,481.91

Wausau Tile, in the amount of \$1,948.00 (trash can lids)

Luikart Heating & Cooling, in the amount of \$5,030.00 (JBSC furnace replacement)

Gordon Flesch Company, in the amount of \$5,025.00 (copier)

WindowSpan LLC, in the amount of \$9,068.00 (JBSC doors)

Guthridge Electric, in the amount of \$2,255.00 (JBSC lighting and electrical)

Mr. Bradley moved, Mr. Bohren seconded, to approve January 2015 payroll and expenditures over \$1000.00 as presented.

Motion Carried by Unanimous vote.

5) Old Business

- a. Director Report

i. 2014 Annual Report

Director Williams reviewed the locations the 2014 Annual Report was distributed.

ii. 2015 Budget – Final

Director Williams presented the final revisions to the 2015 Budget. This included showing the ODNR Boating Safety Grant in the Income line.

Mr. Bradley moved, Mr. Bohren seconded, to approve the 2015 Final Budget.

Roll Call: Mr. Holloway – yes, Mr. Bohren – yes, Mr. Bradley – yes

Motion Carried.

iii. Bike Path

1. Signs

Director Williams presented a proposal to purchase bike path signs for the TJ Evans and Panhandle Trails. There was discussion confirming the types of signs. Quotes for installation are coming and will be presented at the next meeting.

Mr. Bradley moved, Mr. Bohren seconded, to purchase signs from Osburn Associates in the amount of up to \$6,000.00, to cover signs and associated hardware.

Roll Call: Mr. Holloway – yes; Mr. Bohren – yes; Mr. Bradley – yes

Motion Carried.

2. Management

There was a discussion about bike path management. It was requested to set up a special meeting to discuss future bike path management plans. The Board requested Director Williams to prepare a document of current repairs and list of trail maintenance items.

3. Map and Kiosks

Director Williams presented a near-final version of the bike path map and kiosk design. The Board confirmed their support for this project.

4. Buckeye Seismic Testing – Buckeye Scenic Trail

Director Williams shared that Precision Geophysical, Inc. will be performing seismic testing in the area of the Buckeye Scenic Trail, similar to work that was completed on the TJ Evans Trail. Work will involve some cables placed across the trail, with proper safety signage in place.

iv. Riverview update

Director Williams stated that construction on the Canoe Launch started last week, and it is expected to meet the completion date of March 31.

Director Williams stated that Together We Grow is currently raising funds for fencing at the Riverview location, and if they can do so, will present a final plan for a community garden at the March meeting.

v. Staddens Bridge

Director Williams stated that he has met with Tom Fitzsimmons who is managing the estate at Staddens Bridge which could be used for a potential parking area and canoe launch. The property is on the west side of Staddens Bridge Road, north of the bridge, comprised of 2.75 acres. Upon discussion, the Board directed Director Williams to ask if Mr. Fitzsimmons, on behalf of the estate, would be willing to donate the property to the park district. Director Williams will pursue this and report to the board next month.

vi. Greater Licking County Convention and Visitors Bureau

Director Williams stated that the park district was encouraged to apply for the CVB grant program. The grant would be used to purchase and install interpretive signage at the three Ancient Mound structures in two parks. The Board supported moving forward with this proposal.

vii. Boyd Wilkin tax update

Director Williams reported that tax exemption forms were filed in the last month for the Boyd Wilkin property. These two parcels are the last parcels to move to tax exemption.

viii. Infirmery Mound Park – Corn Crib

Director Williams reported that the Philadelphia Insurance Company sent a check for \$12,423. Eagle Creek Roofing is scheduled to perform the roof and structural repairs in March.

ix. Kraner Nature Center – utilities

Director Williams shared that the energy audit had not yet been scheduled through the utility company. It was shared that there are some apparent deficiencies in doors, windows and insulation. Mr. Bradley mentioned that we may want to reach out to Owens Corning as well.

x. Palmer Swamp – survey

Director Williams stated that Smart Surveying has submitted the quote for surveying the property line behind the houses and the right-of-way. A letter has been drafted to landowners and will be reviewed by the Solicitor.

xi. Fritz Drumm – status

Director Williams reported that fencing is scheduled to go in next week, and that the first anticipated game will be April 11. Mr. Holloway asked that we have an opening ceremony at the site.

b. Program Report

Ms. Henning reviewed recent and upcoming programs with the Board. Discussion followed. Ms. Henning also mentioned that she will be working on plans for the 25th Anniversary Event, to be held in June or September.

6) New Business

a. Marketing

There was discussion about marketing opportunities for the park district. Mr. Holloway mentioned about developing a major membership drive. There was discussion about recognizing volunteers with t-shirts and training. This topic will continue at future meetings.

b. Metro Parks Funds

Mr. Bradley moved, and Mr. Bohren seconded, a motion to accept Resolution #411, requesting allocation from the Ohio Parks Districts Roadwork Fund along with any remaining balance of funds in accordance with the program.

Roll Call: Mr. Bohren – yes; Mr. Bradley – yes; Mr. Holloway – yes
Motion Carried.

c. Sherriff's holding assets

Mr. Holloway asked about firearms that were being held by the Sherriff's office. Director Williams will confirm the inventory. Mr. Bohren stated that we should sell the items once confirmed.

7) Comments from the public

None

8) Adjournment

Mr. Bradley moved, Mr. Bohren seconded, to adjourn meeting.

Motion Carried by Unanimous Vote.

Meeting adjourned 8:05 pm

Next Regular Meeting March 18, 2015; 6 pm