

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting – August 19, 2015
James Bradley Senior Center

Mr. Holloway called the August 19, 2015 Regular Meeting to order at 6:00 pm in the James Bradley Senior Center.

1) Roll Call

Present: Ms. Sjostrand-Post; Mr. Bradley; Mr. Holloway; Mr. Moseley; Mr. Kiracofe.
Staff: Ms. McAdams; Director Williams

2) Approval of Minutes

a. July 15, 2015

Mr. Moseley moved, Mr. Kiracofe seconded, to approve the July 15, 2015 regular meeting minutes.

Motion Carried by Unanimous Vote.

3) Financial Report

Director Williams presented the Board with the July 2015 Appropriated Balance Financial Report.

Mr. Bradley moved, Mr. Moseley seconded, to accept the July 2015 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and July 2015 payroll

a. Director Williams presented July 2015 payroll in the amount of \$20,497.00.

As expenses over \$1,000, Director Williams presented:

6029 - General Operating Fund

\$2,074.00 - R.J. Thomas Manufacturing (IMP shelter grill replacement)

\$1,373.45 - Lowes (supplies)

\$8,550.00 - Karen Chandler, dba Legend Lawn and Landscape (June mowing paid in July)

\$7,760.00 - Karen Chandler, dba Legend Lawn and Landscape (July mowing)

3144 – Bike Path Fund

\$2,850.00 - Karen Chandler, dba Legend Lawn and Landscape (bike trail mowing)

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the July 2015 payroll and expenditures over \$1,000.00 as presented.

Motion Carried by Unanimous vote.

5) Old Business

a. Director Report

i. Bike Path

1. Asphalt -Schedule

Director Williams advised he had received confirmation from Triple H Paving that the TJ Evans paving project would begin in the next couple of

weeks and be completed by Sept 15. A pre-construction meeting is planned for the end of next week.

2. Newark agreement

Director Williams advised the Board that the Newark Agreement has been signed by Service Director David Rhodes and Newark Mayor Jeff Hall and is ready for Park District Board signature. Newark plans an October announcement of the agreement. The Park District Board signed the Newark Agreement.

3. Johnstown clearing

Director Williams advised the Board that the Park District had recently assisted the Village of Johnstown by clearing vegetation along the sides of the TJ Evans Bike Trail in Johnstown's area of responsibility, from Concord Rd to the trailhead at Jersey St.

ii. Marketing

Director Williams updated the Board on marketing activities, advising that the September program guides are scheduled to go out in the Advocate next week and are currently being distributed around the County. There was discussion on the website and logo. Mr. Holloway asked that a couple more logo designs with more vibrant colors be presented.

iii. Panhandle - 7 Hills Bridge Replacement

Director Williams advised that the bridge to Bowerston Shale Company on Seven Hills Rd is scheduled to be replaced with work beginning August 28. The bike trail will be closed during the week and open on weekends during separate demolition and construction phases.

iv. Blackhand Gorge

Director Williams updated the Board regarding Blackhand Gorge. He stated that ODNR is willing to continued negotiations but has not rescheduled any meetings. The Board tabled discussion until more communication and information is received from ODNR.

v. Other - At this time, Mr. Bradley raised discussion regarding acquiring the canal adjacent to the Ohio Canal Greenway. Discussion was tabled until Mr. Bradley obtained more information.

b. Program Report

i. Program numbers

Director Williams reviewed recent and upcoming programs with the Board.

ii. Program Coordinator status

Director Williams advised the Board that the application deadline has passed and five candidates have been selected for interview. The candidate interviews will be conducted the week of August 24th and final candidate selection will occur by August 31.

6) New Business

a. September planning meeting date

The Board discussed setting up a special planning meeting. The Board wishes to meet on a weekday between the middle to end of September. The meeting date will be announced at the September Board meeting.

b. Newark Bow Hunting Program

Director Williams presented the Board with a request to continue the Park District's participation in the Newark Bow Hunting Program at the Riverview Reserve property. The agreement will be available for the Board's signature at the September Board meeting.

Mr. Bradley moved, Mr. Moseley seconded, to accept the Newark Bow Hunting Program agreement.

Roll Call: Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Mr. Kiracofe-Yes.

Motion Carried

c. Bike Trail Map

Director Williams presented the Board with a proposal to contract with Leader Printing to re-design and print 20,000 new Bike Trail maps. The cost will be \$6,569.80. Mr. Bradley requested that there be a news release to inform the public that the Park District was leading this effort. Funding will come from the Bike Path fund and Licking County Foundation bike path account funds. It was noted that there may be funding assistance available from the Licking County Convention and Visitors' Bureau.

Mr. Bradley moved, Mr. Kiracofe seconded, to approve the re-print of 20,000 Bike Trail maps at a cost of \$6,569.80.

Roll Call: Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Mr. Kiracofe-Yes; Ms. Sjostrand-Post-Yes.

Motion Carried

d. Panhandle Fence Repair

Director Williams presented the Board with a request to contract with A & B Fence Company to repair the chain link fence on the Panhandle Bike Trail. The cost will be \$3,661.00. The project will be funded from the Bike Path fund

Mr. Bradley moved, Mr. Moseley seconded, to approve the repair of the Panhandle Bike Trail fencing at a cost of \$3,661.00.

Roll Call: Mr. Holloway-Yes; Mr. Moseley-Yes; Mr. Kiracofe-Yes; Ms. Sjostrand-Post-Yes;
Mr. Bradley-Yes.
Motion Carried

7) Comments from the public

8) Adjournment

Mr. Bradley moved, Mr. Moseley seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting adjourned at 7:24pm.

Next Regular Meeting September 16, 2015; 6 pm