

Licking Park District
Board of Licking Park District Commissioners
Regular Meeting –April 15, 2015
James Bradley Senior Center

Mr. Holloway called the April 15, 2015 Regular Meeting to order at 6:07 pm in the James Bradley Senior Center.

1) Roll Call

Present: Mr. Bradley; Mr. Holloway; Mr. Moseley; Ms. Sjostrand-Post

Absent: Mr. Bohren

Staff: Ms. Henning; Ms. McAdams; Director Williams

2) Approval of Minutes

a. March 18, 2015 Regular Meeting

Mr. Bradley moved, Mr. Moseley seconded, to approve the March 18, 2015 regular meeting minutes, as amended.

Motion Carried by Unanimous Vote.

3) Financial Report

Director Williams presented the Board with the March 2015 Appropriated Balance Financial Report.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to accept the March 2015 Financial Report.

Motion Carried by Unanimous vote.

4) Approval of expenditures and March 2015 payroll

a. Director Williams presented March 2015 payroll in the amount of \$15,298.90.

As expenses over \$1,000, Director Williams presented:

\$1,178.26 - Brian Robinson – Solid Rock Sports (Turn Your Screen Off Week inflatable & wall)

\$2,643.00 – Green Scoop (dog waste removal)

Mr. Bradley moved, Mr. Moseley seconded, to approve April 2015 payroll and expenditures over \$1000.00 as presented.

Motion Carried by Unanimous Vote.

5) Old Business

a. Director Report

i. Bike Trail

1. Signs

Director Williams advised the Board that bike trail signs have arrived, with the exception of one sign type that is being corrected. There are 188 signs to be installed.

2. Sign Installation – Proposal

Director Williams presented a proposal the Board for contracting out the bike trail signage installation, providing two quotes and recommendation to go with the competitive quote. Discussion followed.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve contracting with Rocky Fork Company to install bike trail signage at a cost of \$7,082.18.

Roll Call: Mr. Holloway-Yes; Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes.

Motion Carried

3. Newark Agreement

Director Williams reviewed with the Board conversations held recently with City of Newark Services Director David Rhodes regarding a proposed shared maintenance agreement for the TJ Evans bike trail areas now being served by the City of Newark and Newark Parks. Discussion followed.

The Board directed Director Williams to work with the Assistant County Prosecutor to draft an agreement.

4. Bike Trail Asphalt Overlays

Director Williams presented the Board with his recommendation for bike trail location to begin overlay project. Discussion followed. Mr. Holloway asked for bids to be sent to the Board for review as soon as they are received.

ii. Fritz Drumm – AEP easement, funding request

a. Easement

Director Williams advised that the AEP easement agreement has been received, reviewed and an error corrected. It is now available for signature.

Mr. Bradley moved, Mr. Moseley seconded, to approve the AEP easement for the Fritz Drumm property.

Roll Call: Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes;

Motion Carried

b. Termination of NYAA lease

Director Williams presented to the Board a document indicating mutual agreement to terminate the existing lease agreement with NYAA.

Mr. Moseley moved, Mr. Bradley seconded to terminate the existing lease with NYAA.

Roll Call: Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes;
Mr. Moseley-Yes;
Motion Carried

c. Fritz Drumm - new lease

Director Williams presented the Board with a proposed new lease with The Fritz Drumm Memorial for the Fritz Drumm property. The prosecutor's office has reviewed and approved the document.

Ms. Sjostrand-Post moved, Mr. Bradley seconded to enter into lease agreement between the Licking Park District Board of Commissioners and The Fritz Drumm Memorial for a term of 10 years commencing April 16, 2015 and ending April 15, 2025, with an option for a 5 year extension.

Roll Call: Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes;
Mr. Moseley-Yes;
Motion Carried

b. Fritz Drumm Funding Request

Director Williams turned discussion over to Mr. Dague of The Fritz Drumm Memorial. Mr. Dague presented the Board with a funding request for assistance with the cost for AEP to install electric service at the Fritz Drumm facility.

Mr. Bradley moved, Mr. Mosely seconded to take from the table, the motion from the March 2015 meeting to provide \$5,000.00 to The Fritz Drumm Memorial for AEP electric service installation.
Motion carried by Unanimous Vote.

Discussion followed.

Mr. Bradley called the question to approve giving \$5,000 to The Fritz Drumm Memorial for AEP electric service installation.

Mr. Bradley amended his motion to state that the funds would come from the Maintenance Reserve Fund.

Roll Call: Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes;
Mr. Moseley-Yes;
Motion Carried

iii. Riverview – Change order completion to May 1

Director Williams advised the Board that the completion date for the Riverview canoe launch has been changed to May 1 due to high water conditions.

iv. 2015 1st Half Real Estate payment

Director Williams advised the Board that the 1st half Real Estate payment has been received from the County Auditor's office in the amount of \$451,836.458.

v. Park Maps – Denison University student work

Director Williams advised the Board that park maps were being revised by a Denison University student and would be completed soon.

vi. CVB Grant status

Director Williams advised that our grant request was declined by the CVB.

c. Program Report

Director Williams advised the Board that our Program Coordinator Jess Henning recently received the Christie Dixon Young Educator award from the Environmental Education Council of Ohio. Ms. Henning reviewed recent and upcoming programs with the Board. Ms. Henning also advised the Board that two interns have been hired for the summer and will be starting soon. Discussion followed.

6) New Business

a. Kendal Trail - proposal

Director Williams introduced Doug Hellman Executive Director of Kendal at Granville. Ryan Badger from ADR was also in attendance. Mr. Hellman gave a presentation to the Board to request letter of support for their application to ODOT for a proposed connection from Kendal to Granville. Discussion followed between Mr. Hellman and the Board regarding future maintenance of this trail.

Mr. Bradley moved, Dick Moseley seconded to provide a letter of support for the Kendal trail project.

Roll Call: Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes.
Motion Carried

b. Flail Mower –proposal

Director Williams presented a proposal for replacement of the flail mower. He gave his recommendation for the purchase of an articulated arm flail unit. Discussion followed.

Mr. Bradley moved, Ms. Sjostrand-Post seconded, to approve the purchase of an articulated arm flail unit from Parson's Equipment at a cost of \$18,520.44.

Roll Call: Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes; Mr. Bradley-Yes; Mr. Holloway-Yes.
Motion Carried

- c. Blackhand Gorge – update
Director Williams informed the Board that Phil Miller, Chief of Capital Projects at ODNR, will be submitting a letter of proposal by the next Board meeting.
- d. Mowing Contract
Director Williams presented a proposal for renewal of the Legend Lawn and Landscaping mowing contract for 2015-2016 seasons. Discussion followed.

Mr. Moseley moved, Ms. Sjostrand-Post seconded, to approve renewal of the Legend Lawn and Landscaping mowing contract for 2015-2016 seasons.

Roll Call: Mr. Bradley-Yes; Mr. Holloway-Yes; Mr. Moseley-Yes; Ms. Sjostrand-Post-Yes.
Motion Carried

- e. Newark funding request
David Rhodes, Service Director for City of Newark, submitted a request for funding for crack sealing bike trails within Newark. Director Williams presented the Board with a proposed bike trail agreement that could be utilized in working with the City of Newark. Discussion followed. One main point of discussion stated that funding commitments by either party should not include grants, foundation or individual gifts. Another discussion point included asking Newark to meet standards prior to the signing of an agreement as a good faith effort. The funding request discussion was tabled until a formal agreement is in place.

7) Comments from the public
None

8) Adjournment
Mr. Bradley moved, Ms. Sjostrand-Post seconded, to adjourn meeting.
Motion Carried by Unanimous Vote.

Meeting adjourned 7:50pm.
Next Regular Meeting May 20, 2015; 6 pm